

Schedule of Fees & Charges

1. Certification Fees:

The charges may vary from type and nature of businesses. It may also vary for first site to the second depending upon the type of business establishment and their products.

(Cost of each additional site: To be advised after assessment of the site, products and production processes but generally would be at discounted rate in case of similar nature).

Assessment of Fees:

- Application materials, phone, fax, email, postage, processing and renewal
- Type of business: High risk, medium risk or low risk (Nature of food products & possibility & frequency of occurrence of cross contamination from Halal Point of view)
- If Halal products are exported or require halal supervision
- Assessment involve:
 - Nature & type of products: Halal &/or Non-Halal, nutritional etc
 - Number of products
 - Number of production lines to produce Halal
 - Extent of production facilities: equipment's & machinery
 - Frequency of on the spot inspections
 - Frequency of support needed by the company
 - Frequency of certification needed by the company
 - Help developing Halal program to cater the need for individual company
 - Floor capacity of the premises (from reception of raw materials to finished products & distribution to consumers/clients)

2. Site Audit/ Inspection Fees:

Inspection required per site: at least once a year or depending upon the nature of products & processes: High risk, low risk or medium risk area.

Audits are required based on standards governed by import regulations and Halal standards.

Duties:

- Assessing Halal Compliance & Requirements
- Auditing of records
- Quality Assurance
- Good Manufacturing Practices
- Manufacturing Facilities
- Hygiene & Health (OH&S)

3. Additional Expenses:

Travelling by air, hire car, taxi, petrol is charged at cost to the client

4. Logos

Logos are supplied to the client upon receipt of annual fees.

5. No additional cost:

HCAA is also committed to provide: at No extra cost

- Technical and Sharia information through telephone inquiry, email, fax, photocopy & distribution, circular with regard to ongoing Halal status of the product as well as ingredients, on behalf of the accredited company
- Help maintain level of confidence of consumers about the Halal Certified company and its range of Halal Products
- Halal guide or directory
- Community media: radio talk, sending or forwarding information on behalf of the relevant company to various religious organisations.
- News bulletin
- Seminars & conferences: local & international
- Community gathering